



2025 VETDSS STUDY GUIDE

GASCOYNE REGION





DISCLAIMER

- Course information and content contained in this document are correct at the time of printing.
- Course information is subject to change without notice.
- Commencement of courses is subject to funding, staffing and overall student interest.

IT ALL STARTS HERE.

Vocational Education and Training (VET) prepares you with the knowledge and skills you need in a rapidly evolving employment environment. At CR TAFE it is our commitment to help you succeed in every way possible.

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WHOEVER YOU WANT TO BE.

Ask yourself:

1. What am I passionate about?
2. What are my strengths?
3. What careers will allow me to follow my passion and develop my strengths?
4. How can I get a better understanding of different career opportunities?
5. What job opportunities will there be in the future?
6. What qualification will help me get the job I want?
7. What are my long-term goals?

We help you get to where you want to be in the future, supporting you every step of the way.

Central Regional TAFE's industry-experienced staff are dedicated to your success, helping you find a VETDSS pathway or Pre-Apprenticeship, and Traineeship in School (PATiS) program that best suits you.

Working closely with industry partners and the community, we provide every opportunity for you to achieve your goals. This ensures our training is cutting edge, and our graduates are highly skilled and ready for tomorrow's workforce.

Did you know?

89% of 2023 TAFE graduates in Australia are satisfied with their training.*

The majority of 2023 TAFE graduates were not only satisfied with their training, but gained employment after training as well.†

9/10 jobs predicted to be created between 2022-2026 will require a post-secondary school qualification.‡

*VET Student Outcomes, NCVER, 2023

†VET Student Outcomes, NCVER 2023

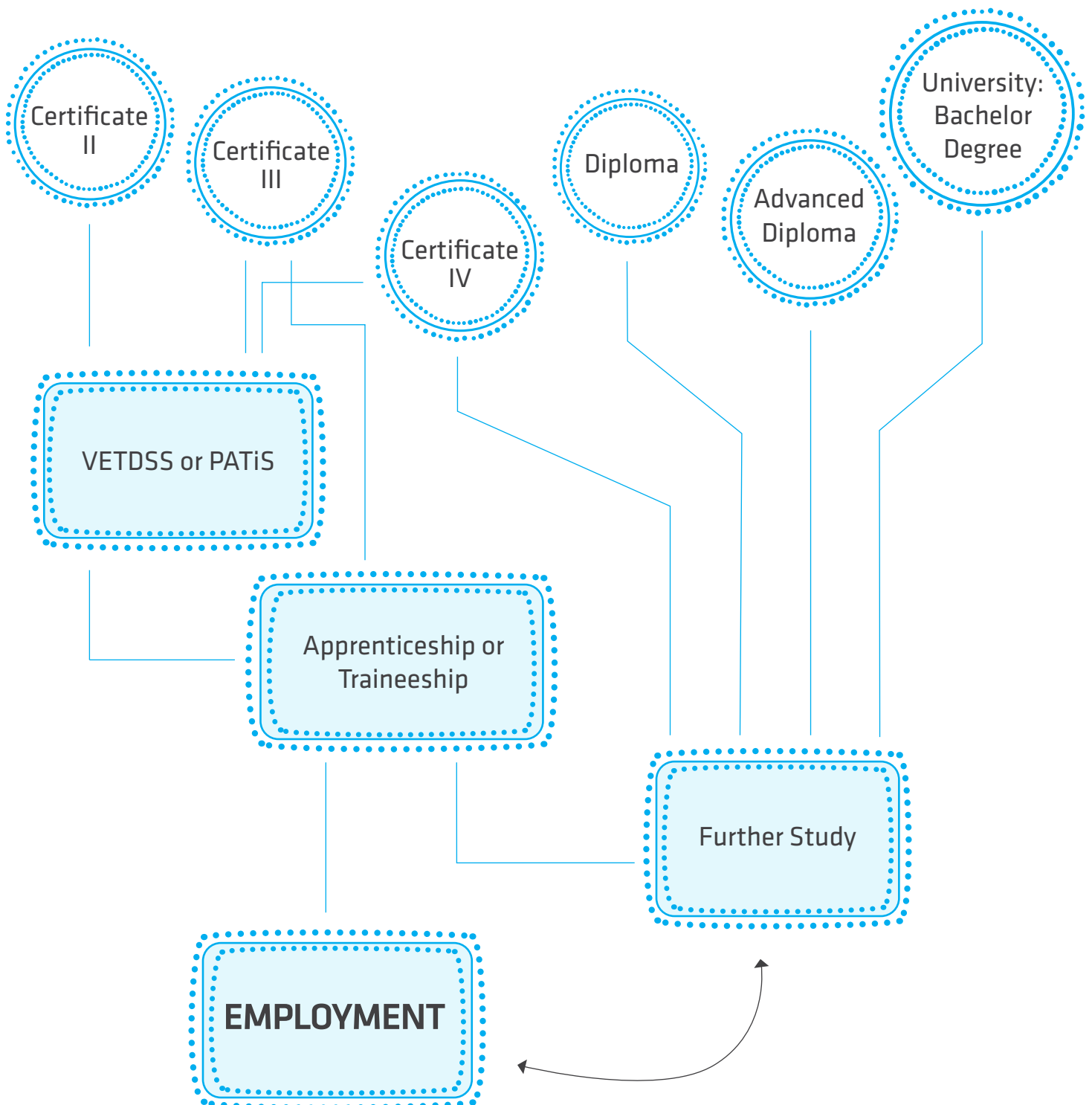
‡Projecting Employment to 2026, NSC 2022

PATHWAYS

Whatever your career goal is, training at CR TAFE will help you get there, whether you are studying a Certificate, a Diploma qualification, or a Degree and beyond.

Perhaps getting an apprenticeship or traineeship is your goal? By studying a VETDSS qualification, you will have an advantage.

Even if you change your mind along the way, rest-assured the time spent completing your vocational education and training was worth it.





ABOUT VETDSS

VETDSS Pathways are the perfect introduction into the world of work.

Learn practical skills in Years 11 and 12 while gaining an insight into what to expect in the workplace.

Success in your program can lead to employment or give you a head start in other nationally recognised qualifications. Some higher-level qualifications even offer pathways into higher education and university studies.

VOCATIONAL EDUCATION AND TRAINING (VET) DELIVERED TO SECONDARY STUDENTS

VETDSS courses are designed for students who are still at high school but would like to start working or studying in a specific field. You can complete full vocational qualifications in addition to your WACE.

Vocational courses provide training options to progress into the world of work after high school, and offer a different pathway to university, apprenticeships and other higher qualifications.

For more information on how a VET qualification can be a unique and alternative pathway into university, scan the QR code below.

We work closely with regional secondary schools to offer a wide range of programs including Pre-Apprenticeship/Traineeship in School (PATiS) and higher qualifications.



SCAN ME



There is no doubt employers look favourably at the candidate who has a proven track record of study, demonstrated the capacity to apply themselves to a formal TAFE course and understands the practices and terminology associated with the trade in question.



ENTRANCE REQUIREMENTS

FEES AND CHARGES

Secondary school students participating in a VETDSS program as part of their secondary education are exempt from course and resource fees, however, depending on the chosen course, students may be required to purchase protective clothing, uniforms, text books, USBs, student cards and equipment at their own cost.

Specific information regarding fees and charges (if required) will be outlined for each qualification.

HOW TO APPLY

A student may select the course they want to study in conjunction with their parent/guardian and School VET Coordinator, who will issue the required application form.

Applicants are required to attach:

- Copies of most recent school reports;

- Letter of application; and
- Any supporting documentation (for example, work placement reports, references, awards).

After completing the application form, ensure you and your parent/guardian sign and return the form to your School VET Coordinator.

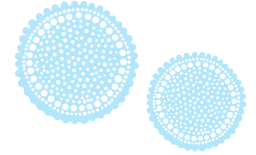
DATES

All applications for 2025 programs must be submitted to your school VET Coordinator by Friday 13th September 2024.

An interview will be conducted shortly after to determine successful applicants for each program.

Successful students will be notified by their School VET Coordinator in Term Four and invited to attend an orientation session on campus in January 2025.

INFORMATION FOR STUDENTS, PARENTS AND GUARDIANS



INDUCTION AND ATTENDANCE

The student orientation day provides students with further information about scheduled classes, activities and a chance to meet the lecturer and have a tour around campus.

Students are responsible for ensuring their attendance in class and notifying their lecturers if they are unable to attend or running late.

Attendance is recorded and all absences are sent to parents via SMS message and communicated to the student's school on the same day. Repeated absences may result in a school being contacted regarding a student's continuation in the program.

CLASSROOM AND TAFE ENVIRONMENT

CR TAFE is an adult learning environment with a focus on developing skills and knowledge to the standard required in the workplace. This means:

- Students are responsible for their own learning and are expected to manage their workload, and seek assistance from lecturers when needed.
- Learning activities at CR TAFE are not limited to lessons in a classroom environment and may include: lectures, tutorials, online learning, work placements, assessments, research, project work, group work or workshops.
- Course hours include a wide range of delivery and assessment activities and may not always be used for classroom teaching.
- Students under 18 years of age share CR TAFE facilities with adult students.

- Some courses are delivered across more than one campus or involve a workplace. Parents/guardians are responsible for their child's travel arrangements to and from the campus or workplace.
- Students may be required to complete assessment tasks/assignments outside of their scheduled timetable. Some of these assessment tasks/assignments are undertaken in the community.

SUPERVISION

While attending CR TAFE, you are under the supervision of your lecturer taking the class. You will not be supervised during break times. You are expected to remain within the College grounds unless you provide your lecturer with written notification from a parent or the school that you intend to leave the College earlier than the advertised class finish time.

EXCURSIONS

CR TAFE provides parents/guardians with information on excursions prior to the event. Written parental consent will be sought for students under 18 to participate in excursions away from CR TAFE premises. If parental consent is not given, your child will not be able to attend the excursion and CR TAFE will not provide an alternative supervised activity. Students may be required to make their own way to excursions. In these situations parents/guardians will be responsible for organising transport to and from excursions.

HEALTH AND SAFETY

CR TAFE strives to provide an environment that supports the health and well-being of all students by:

- Following the relevant WHS policy, guidelines and practices.
- Providing designated first-aid officers, available to students at all campuses.
- Providing assistance and if necessary, arranging for qualified medical personnel in case of an emergency.
- Promoting a friendly and inclusive environment where bullying or any form of harassment are not accepted. Any student experiencing bullying or harassment of any kind should inform a CR TAFE staff member immediately.
- Ensuring all relevant staff have a Working with Children Check subject to the Working with Children (Criminal Record Checking) Act 2004.
- Implementing the Emergency Response Plan in case of an emergency.
- Providing parents/guardians with a copy of an Accident/Incident report if their child is seriously injured.

INSURANCE

Students are not covered for Personal Accident or any loss or damage to property whilst on a CR TAFE campus.

However, CR TAFE does hold cover with the Insurance Commission of WA (RiskCover) that provides Personal Accident cover for students who are undertaking unpaid work experience that is allocated or arranged by CR TAFE. Personal Accident cover is also extended to those students attending any official College camp, excursion, trip or other off campus activity (excluding sports days other than interstate sporting events, carnivals or national championships) which is approved and organised by CR TAFE.

The responsibility is placed on parents/guardians in relation to whether they arrange their own Personal Accident insurance or private health cover for their child if they believe CR TAFE coverage is not adequate.





ON CAMPUS AT
CR TAFE EXMOUTH



MSL20122 | Certificate II in

Sampling and Measurement

(For Year 10s)

This qualification reflects the role of workers who perform a range of sampling and measurement activities as part of laboratory, production or field operations in the construction, manufacturing, resources and environmental industry sectors. Job roles include samplers and testers, production personnel, plant operators, production operators, field assistants, drivers and sample couriers.

Samplers and testers conduct limited sampling and testing as part of their duties in a particular industry.

You will gain the following range of skills:

- Follow set procedures to sample raw materials and products
- May package, label, store and transport samples
- Use simple equipment (hydrometers, thermometers and pH meters) to make measurements and perform basic tests that take a short time and involve a narrow range of variables and easily recognised control limits
- May make visual inspection of products and packaging.

CAREER OPPORTUNITIES

Field Samplers and Testers, Production Personnel, Plant Operators, Production Operators, Field Assistants, Drivers and Sample Couriers.

COURSE PATHWAYS

MSL30122 | Certificate III in Laboratory Skills.

MSL40122 | Certificate IV in Laboratory Skills.



COMMUNITY SERVICES

CHC22015 | Certificate II in
Community Services
(For Year 10s, 11s and 12s)

Do you have a passion for working with those in need and making a positive impact? Community service workers provide support to individuals, groups and communities and work with them to identify what social, emotional, psychological, practical and other supports they may need to face life's difficulties and challenges.

This qualification may be a pathway into the workforce, which currently is a growth area. It can also be a step into further studies such as aged care, community, disability, youth or home and community care.

You will be prepared to work in roles where you will:

- Support individuals by providing a first point of contact in a crisis situation and Referral to a broad range of services, or
- Work in residential facilities and/or in community services under direct or regular supervision within clearly defined organisation guidelines and service plans.

CAREER OPPORTUNITIES

Successful completion of this qualification provides you with the opportunity to become an Assistant Community Services Worker, Personal Care Assistant, Front Desk Officer/ Receptionist, Support Worker, Youth Worker or a Residential Support Worker.

COURSE PATHWAYS

CHC32015 | Certificate III in Community Services.
CHC33021 | Certificate III in Individual Support.





BUSINESS

BSB20120 | Certificate II in **Workplace Skills** (For Year 11s and 12s)

In this qualification you will gain the skills to get started in an entry-level clerical or administrative role for a variety of workplaces.

This qualification is suitable for individuals who have not yet entered the workforce and are wanting to develop the necessary skills in preparation for work.

Gain skills in:

- Carrying out a range of procedural, clerical and administrative tasks
- Workplace health and safety
- Communication skills and more.

CAREER OPPORTUNITIES

Clerical Worker, Administration Assistant, Office Junior, Receptionist, or Data Entry Operator.

COURSE PATHWAYS

BSB30120 | Certificate III in Business.

BSB40120 | Certificate IV in Business.

BSB50120 | Diploma in Business.



SIT20122 | Certificate II in
Tourism
(For Year 11s and 12s)

Give people experiences they will never forget. Make a career of giving people the best time of their lives, anywhere in the world.

If you like the idea of working with people from different countries and cultures, this qualification will give you the skills to get your journey started and potentially take you around the world.

You will gain an understanding of the tourism industry and start on your pathway to develop the skills needed to interact with customers, advise on products and services, source and use information and work in a team environment.

CAREER OPPORTUNITIES

Museum Attendant, Visitor Centre Assistant, Receptionist and office Assistant in a travel agency; Retail Sales Assistant in an attraction; Office Assistant for a conference organiser or Event Management business.

Employment opportunities are enhanced with further study.

COURSE PATHWAYS

SIT30122 | Certificate III in Tourism.

SIT30322 | Certificate III in Guiding.

SIT40122 | Certificate IV in Travel and Tourism.



TOURISM

SIT30122 | Certificate III in **Tourism** (For Year 11s and 12s)

With our Certificate III in Tourism, you will be equipped with the skills and knowledge needed to excel in the ever-evolving tourism industry.

The skills you'll learn in this course can truly broaden your horizons.

Guided by experienced professionals within the tourism sector, you will gain competencies in the following areas:

- Customer service
- Sales and promotion
- Destination knowledge
- Communication skills
- Administrative proficiency
- Safety and compliance.

CAREER OPPORTUNITIES	Tourism Information Officer, Gallery Museum and Tour Guides, Outdoor and Adventure Guides and much, much more.	COURSE PATHWAYS	SIT40122 Certificate IV in Travel and Tourism SIT50116 Diploma of Travel and Tourism Management
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CALM

AHC21020* | Certificate II in

Conservation and Ecosystem Management

(For Year 11s and 12s)

This qualification will provide you with the practical skills and knowledge to gain employment in the conservation and ecosystem management industry, including gardening, nursery work and landscaping, plus parks and gardens management.

Working in the Conservation and Land Management industry is for people who love to

work in the outdoor environment and recognise the value of restoring natural bushland and coastal areas.

Develop skills in natural resource management, land management, mine site rehabilitation, developing and leading teams to implement conservation and land management strategies and more.

CAREER OPPORTUNITIES

School Gardeners, Nursery Worker, Council Gardeners, Landscaper, and Private Contract Gardeners.

COURSE PATHWAYS

AHC31424 | Cert III in Conservation and Ecosystem Management.

AHC40924 | Cert IV in Conservation and Ecosystem Management.

AHC51120 | Diploma of Conservation and Ecosystem Management.

Bachelor of Environmental Science.

**Please note this qualification is in transition and the course code and title is subject to change for 2025 delivery.*





VIRTUAL DELIVERY

FROM GERALDTON



CHC30221 | Certificate III in **School Based Education Support**

This course will provide you with a customised program in learning support to prepare you for roles such as an education assistant working in a school. You will learn to provide support to a classroom teacher for children from kindergarten to Year 12.

As part of this qualification you will undertake a supervised work placement where you will be able to apply the skills and knowledge you have learned in a classroom setting.

Certificate III in School Based Education Support students are required to obtain a Working with Children Check and a Nationally Coordinated

Criminal History Check before attending work placement.

During this course you will learn how to:

- Implement planned education programs
- Assist students in their learning and development
- Contribute to the safety and health of students
- Support students with additional needs
- Work effectively with culturally diverse students and colleagues.

CAREER OPPORTUNITIES

Successful completion of this qualification provides you with the opportunity to become an education support assistant working with students in mainstream classrooms and students with additional needs.

COURSE PATHWAYS

CHC40221 | Certificate IV in School Based Education Support.



CHC30121 | Certificate III in
Early Childhood Education and Care
(For Year 11s)

If you are looking to work in the exciting and rewarding children's services industry, then this nationally accredited qualification is for you.

This qualification will give you industry exposure and a strong theoretical and practical foundation, ensuring you achieve the high levels of professionalism needed to excel in the childcare industry.

Gain skills in caring for children, applying health and hygiene principles, understanding legal and ethical requirements, providing nutritional needs for babies and children, developing and

implementing play experiences, understanding child development stages, working with families and working effectively in a team environment.

Upon completion of Certificate III in Early Childhood Education and Care, you will be eligible to enrol into the (CHC50121) Diploma of Early Childhood Education and Care. This program is also an alternative pathway to university.

There is a mandatory 160 hours of work in a regulated children's education and care service for this qualification.

CAREER OPPORTUNITIES

Successful completion of this qualification provides you with the opportunity to become a Childhood Educator, Childcare Assistant, Nanny or Family Day Carer.

COURSE PATHWAYS

CHC50121 | Diploma of Early Childhood Education and Care.



ONLINE DELIVERY



HEALTH

52895WA | Certificate IV in Preparation for Health and Nursing Studies

This course is designed to give students wanting to enter a nursing and health program a competitive edge.

Gain the knowledge and skills to transition into studying at a Diploma level in the future. This course will develop your knowledge in anatomy and physiology, microbiology, medical terminology, applied mathematics, physics and chemistry.

Upon completion, you will be eligible for entry into (HLT54121) Diploma of Nursing and other health programs.

Please note: there are additional requirements for entrance into the (HLT54121) Diploma of Nursing qualification. Refer to the course information for the Diploma of Nursing for more information.

CAREER OPPORTUNITIES

Prepare for a career in health or nursing related occupations (after further study).

COURSE PATHWAYS

HLT54121 | Diploma of Nursing.

HLT52021 | Diploma of Remedial Massage.

Bachelor of Nursing (Registered Nursing).



*We can't wait to see
what you achieve!*

NOTES

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For more information about Central Regional TAFE's
VETDSS programs, please contact:

Coordinator Education & Training Programs
VETDSS@crtafe.wa.edu.au



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